



DETROIT

Public Safety Academy

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2021-2022
STUDENT & FAMILY
HANDBOOK

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MISSION STATEMENT

Detroit Public Safety Academy, in partnership with our community, will provide a safe, innovative and nurturing environment where students are valued and treated with dignity and respect as staff prepare and engage them in meaningful, differentiated learning experiences that will promote distinguishable character and workforce success, particularly in the public safety arena.

VISION STATEMENT

Cadets at Detroit Public Safety Academy deserve a relevant, rigorous and safe environment in which they have an equal opportunity to learn and experience involvement in the type of activities that will help them develop into productive citizens. The skills they will acquire in character education and public safety education will allow them to become informed learners, enter prepared into secondary education and then on to productive careers. DPSA cadets will enjoy a relevant Michigan standards based curriculum that challenges and motivates them to learn, and offers them choices about how they learn and how they are assessed. They deserve access to state-of-the-art resources, highly qualified teachers, technology, and real-life experiences provided by municipal, state and federal police and local firefighters that can take them into the world in which they will face their futures.

CORE VALUE STATEMENT

Detroit Public Safety Academy will:

- Become the high school of choice because of its academic rigor and by meeting and/or exceeding SAT and M-Step standards.
- Continue to maintain a high graduation rate.
- Embed character education into the curriculum: respect, responsibility, integrity, initiative, service, sacrifice and leadership.
- Involve all levels of public service professionals as mentors, coaches and teachers.
- Reduce disparity in the public safety field by encouraging larger numbers of women and students of color to consider these fields.
- Provide a service learning component that assists local communities to become healthier through volunteering.

ACADEMIC GOALS/PHILOSOPHY

First and foremost, we believe that ALL STUDENTS CAN LEARN which translates into success for All STUDENTS.

In order to establish and implement this belief in both preventative and best practices, we have initiated a “System of Education” to address the specific needs of all children.

The components of this system will include the following:

1. Cadets at Detroit Public Safety Academy will receive an education that not only satisfies state / national standards, but also emphasizes exploration of public safety careers.
2. Dual enrollment will be offered so cadets can earn certificates in a chosen public safety career, as well as college credit towards an advanced degree.
3. Character education will be implemented within the curriculum in order to graduate cadets with positive morals, values, and ethics, along with a strong academic background.
4. We will assess the underlying cause of each child’s academic, emotional, and / or behavioral challenges as they relate to learning.
5. We will provide an atmosphere that is conducive for student centered learning and for continual academic achievement. Individual assessment is key and crucial in the process not only to identify each child’s needs but to apply the type of instruction necessary for progress and success.
6. We will teach each cadet how to understand their own learning process and to connect knowledge from different disciplines.
7. Persistent communication with parents and students is used to relay information to parents about their child’s progress. Cadets and parents must be committed and involved.
8. The board of directors and staff of the academy are committed to implementing and maintaining the goals of the “Goals 2000 Educate America Act, Success for All” and “No Child Left Behind Act of 2001, based upon the principles learned from successful school reform efforts in Michigan and other communities throughout the world over the past 5 to 10 years.
9. We believe learning can be best organized at the building level by empowering the staff to work closely with administration, students and their families to create an atmosphere of unity.
10. Cadets who earn below a “D” will not receive credit for that given class, and therefore will have to retake it in order to receive credit. Failing classes may jeopardize or delay graduation.

INCLUSION

We are proud of our inclusion program. We believe families, friends, neighbors, teachers, employees, and all others are to be accepted into everyday life and we treat everyone accordingly. The philosophy of inclusion indicates that every person is entitled to respect, dignity, equal rights under the law, and opportunities for fulfilling life within the community and its schools.

Inclusion involves the careful assessment of the needs of each student and the application of measures that will meet those needs. Properly implemented through teamwork, collaboration, co-planning, and co-teaching, inclusive practices benefit all students. Some of the many gains made through inclusive practices are in the areas of social interaction, language development, appropriate behaviors, self-esteem, and academic performance. Inclusion means that students with disabilities are educated in supported, heterogeneous, age-appropriate, natural, student-centered classrooms, schools and community environments for the purpose of preparing them for their adult lives in a diverse and integrated society.

Many resources are available for students. Our Child Study Team/Response to Intervention (RTI) is a universal screening process through which all cadets will receive necessary interventions for academic success. This process will assist with identifying cadets that may require special education services. Teachers and parents are encouraged to participate in this process.

SPECIAL EDUCATION

Detroit Public Safety Academy provides special education services to qualifying cadets in all areas defined by law including services for students with Autism Spectrum Disorder, Cognitive Impairment, Early Childhood Developmental Delay, Emotional Impairment, Hearing and Visual Impairment including deaf/blindness, Physical or Health Impairment, Severely Multiple Impaired, Specific Learning Impairment, and Traumatic Brain Injury. Any question regarding Detroit Public Safety Academy's special education program can be answered contacting the school at (313) 965-6916.

DISCIPLINE

The primary objective is to produce a school environment which offers the most favorable setting for teaching-learning activities. To produce such an environment, the school and its personnel shall continually study and develop a student code of conduct and the process and means by which it is to be implemented. Requiring student behavior which is consistent with the code of conduct is essential for maintaining an appropriate educational environment. Therefore, violations of that code will be viewed as serious threats to the educational environment. Thus, any cadet who is found to be in violation of the code of conduct may be subject to discipline, including suspension or expulsion. It is important to remember that DPSA rules apply while going to and from the school, at the school, on property utilized by the school, at school sponsored events, and on school provided transportation.

DPSA Cadet Code of Conduct

Class 1 Offenses- Minor Problem Behavior

Insubordination: Defiance/Disrespect/Non- Compliance	Refusing to follow directions in brief or low-intensity; failure to respond to adult i.e. talking back, rude to adult, etc.
Disruption	Any form of protest or demonstration that disrupts the normal educational process; low-intensity, but inappropriate.
Truancy and Tardiness	Truancy is declared when a student is absent/late from school or any portion thereof without school authorization and parental consent. Repeated tardiness is considered truancy.
Technology Violation	Any cell phones, electronic pagers, and any other electronic device that is seen or heard (i.e. iPods, CD players, MP3 players etc).
Property Misuse	Cadet engages in low-intensity misuse of property.
Physical Contact/Physical Aggression	Cadet engages in non-serious, but inappropriate physical contact.
Dress Code Violation	Cadet does not adhere to the specified dress code.
Inappropriate Language	Cadet engages in low-intensity instance of inappropriate language.
Other Disruptive Materials/Behavior	Any minor violation of a school rule not listed above or any act that disrupts or interferes with the educational process.

Class 2 Offenses- Major Problem Behavior

Disruption	Engaging in behavior that causes interruption in class or during an activity i.e. loud talking, yelling, screaming, noises, horse-playing, sustained out-of-seat, etc.
Abusive Language/Inappropriate Language	Cadet delivers verbal message that includes profanity, disrespect, or name calling or use of words in an inappropriate way.
Skip Class/Truancy	Truancy is declared when a cadet is absent from school or any portion thereof without school authorization and parental consent. Repeated violations of tardiness are considered as truancy.
Defiance/Disrespect/ Insubordination/ Non-Compliance	Cadet engages in refusal to follow direction, talks back and/or delivers socially rude interactions.
Inappropriate Display of Affection/Sexual Harassment	Any behavior or any conduct of a sexual nature deemed inappropriate whether involuntary or voluntary.
Harassment/ Bullying/Cyber bullying	Non-sexual Harassment: Conduct that is directed at a specific person (verbal or gestural) that causes substantial emotional distress. Words or actions that may threaten to do injury to another person or that intimidates another person through fear for his/her safety. No actual physical contact is necessary. Harassment may be in many forms i.e. personal, through others, Facebook, text message, etc.
Lying/Cheating/Verbal Abuse	Name calling, racial or ethnic slurs or derogatory statements that disrupt the school program. Delivering a message that is true or untrue, i.e. starting rumors.
Other Behavior/ Conduct	Any major violation of a school rule not listed above or any act that disrupts or interferes with the educational process.

Class 3 Offenses – Major Problem Behavior

Bomb Threat/False Alarms	Activating a fire alarm system and/or reporting a fire or bomb when none exist.
Use/Possession of Weapons	Cadet in possession of knives, guns (real or look alike), or other objects readily capable of causing bodily harm i.e. brass knuckles, stun gun, baseball bat, etc.
Gang Affiliation Display or Gang Like Behavior	Cadet uses gestures, dress, and/or speech to display affiliation with a gang. Inviting, contacting or giving permission (direct or non-direct) to non-DPSA individuals to participate in intimidating or threatening behavior/conduct (physical/non-physical) on school grounds or any school activity.
Property Damage/Vandalism	Destruction of or defacing property belonging to, rented by or on loan to the school system, or property of persons employed by the school or students in attendance at the school.
Fighting/Physical Aggression	A violent attack and/or an unlawful attempt or threat to do harm to a faculty, staff member, or another cadet.
Forgery/Theft/Plagiarism	Cadet is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without permission.
Arson	The willful and malicious burning, or attempt to burn any part of any property belonging to, or under contract to the school, or property of persons employed by the school or on school property.
Possession/Use of Tobacco	Cadet is in possession of or using tobacco.
Possession/Use of Combustibles/Dangerous Objects	Cadet is in possession of or uses dangerous objects that includes explosives, firecrackers, clubs, mace, gasoline, matches, lighters, lighter fluid, pepper spray, and other irritant sprays etc.
Use/Possession of Drugs/Distribution of Illegal Substance or Material(s)	The use, possession, sale or distribution of any illegal substance or imitations.
Criminal Sexual Conduct	Any conduct that does harm or threatens a person and is sexual in nature such as sexual harassment, and/or invading a person's personal boundaries or body.
Interference with or Intimidation of School Personnel	Non-sexual Harassment: Conduct that is directed at a specific person that causes substantial emotional distress in such person and serves no legitimate purpose. Intimidation: such as verbal abuse, phone calls or letters.
Use/Possession of Alcoholic Beverages	Cadet is in possession of or is using alcohol.
Other Illegal Conduct	Any other illegal conduct not mentioned above i.e. burglary, theft, robbery, larceny, breaking and entering, extortion, criminal sexual conduct, etc.

VIOLATIONS:

Violations of the “Code of Conduct” may result in disciplinary action, suspension, and/or expulsion. Suspensions will range from one to ten days depending on the offense. A parent/legal guardian must attend a scheduled conference before the cadet can be readmitted to school. School officials have no obligation to speak with any person other than a parent and/or legal guardian.

Due process – All cadets will be disciplined in a just and reasonable manner. Each cadet will be given his/her due process at all times.

NOTE: The staff, on a case-to-case basis, may utilize other forms of discipline. No staff member will use physical force during the discipline process, unless it is completely necessary to maintain the safety of DPSA cadets and/or staff.

USING CAMERA PHONE/VIDEO DEVICES

The use of camera phones/video devices is strictly prohibited on school property or during school sponsored events. A cadet caught improperly using any telecommunication device to take or transmit photographic images faces suspension, loss of privileges, and may be recommended for expulsion. Taking or transmitting digital images during testing is also prohibited. If a cadet is caught transmitting digital images during testing, they will automatically fail the exam and will face suspension.

USING CELL PHONES

Cell phone use is prohibited during the school day. Cell phones can be used after school only. If a cell phone is visible to any member of staff, the phone will be confiscated and held for a 24 hour period. If a cadet refuses to surrender his or her cell phone or any other electronic device, they may receive an out of school suspension.

SEARCH AND SEIZURE

Search of a cadet and his/her possessions, including vehicles, may be conducted at any time he or she is under the jurisdiction of the board of directors. If there is a reasonable suspicion that the cadet is in violation of the law and/or the DPSA code of conduct, a search may be conducted to protect the health and safety of others. All searches may be conducted with or without a cadet’s consent.

CARE OF SCHOOL PROPERTY

The school board of Detroit Public Safety Academy has provided some of the best equipment and facilities found anywhere. DPSA cadets can best show their appreciation and pride by taking care of the building, equipment and grounds so they can pass them on to future cadets in good condition. Any cadet who defaces, damages, or destroys school property will be required to repair or replace the damaged item and will also face further disciplinary action. In cases of unavoidable accidents, cadets are liable for all damages they may do to school property. There is a computer use policy enclosed that specifically addresses the care and use of technology equipment. A parent and cadet signature acknowledging the computer use policy is required.

AFTER SCHOOL ACTIVITIES

Detroit Public Safety Academy has a number of after school activities. Students are welcome to participate if they meet eligibility requirements. **Cadets must be in attendance during the school day in order to participate in after school activities.** If a cadet is not participating in an after school activity he/she must vacate the school premises. Cadets in violation of this policy will be considered trespassing and will face disciplinary actions.

LOST AND FOUND ITEMS

Cadets should make every effort to secure their personal belongings. It is suggested that cadets mark their property for identification purposes. Lost items that have been found will be kept in a designated area. The school is not responsible for items lost or stolen.

FIELD TRIPS AND RECREATION/SPORTS TRANSPORTATION

Detroit Public Safety Academy cadets will take many academic and sports related field trips as a part of their studies and experience at DPSA. Parents must sign a field trip release during registration for the school year. Parents must have a signed permission slip for their child(ren) to be transported on a field trip(s). Cadets who do not have a signed permission slip will not be allowed to leave the building. Other slips may be required from time to time during the school year. Prior to the field trip, the teacher will alert the parents of the cadets who will not be allowed to participate. Parents will be informed of the reason(s) why their child(ren) is not allowed to go. Cadets not attending will be reassigned to another class or covered by another staff member for the period of time others are away on the field trip. In the case of any field trip, cadets are expected to conduct themselves in a manner that abides by the DPSA code of conduct and is a positive reflection of the school.

RELEASE OF CADETS BEFORE THE END OF THE SCHOOL DAY

Parents must report to the main office upon their arrival in the building. A parent or guardian must pick-up cadets who are exiting before the official end of the school day. All cadets leaving early must be signed out before leaving the school building by a parent, guardian or authorized designee from his or her emergency card before the official close of the day. Anyone attempting to pick-up a student **MUST PROVIDE PROOF OF IDENTIFICATION**. Teachers and parents must ensure that no academic work is incomplete due to the early pick-up.

DAILY SCHEDULE

The official school day at Detroit Public Safety Academy begins promptly at 8:00 am. DPSA cadets will be permitted to enter the building at 7:30 am. Habitual tardiness with arrival and class exchange times is not tolerated and will be dealt with accordingly. The day for DPSA cadets will follow the schedule below:

Monday-Friday Schedule

1 st hour:	8:00am – 8:50am
2 nd hour:	8:55am – 9:45am
3 rd hour:	9:50am – 10:40am
4 th hour/Lunch	10:45am – 12:25am
5 th hour:	12:30pm – 1:20pm
6 th hour:	1:25pm – 2:15pm
7 th hour:	2:20pm – 3:10pm

<p>High School 4th hr & LUNCH are split</p> <p>Lunch A: 10:45am – 11:15am Go to lunch, then 4th hr</p> <p>Lunch B: 11:20am – 11:50am Go to 4th hr, then lunch, then back to 4th hr</p> <p>Lunch C: 11:55am – 12:25pm Go to 4th hr, then lunch</p>
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CLOSING OF SCHOOL

All school closing announcements due to inclement weather or other emergencies prior to the school day will be carried on TV stations 2, 4, and 7. When it becomes necessary to dismiss during the regular school day, announcements will be made immediately via radio 92.3 FM, 97.9 FM, and news radio WWJ 950 AM. Robo calls will also be used to alert parents and guardians of school closures.

ENTERING AND EXITING THE BUILDING

Cadets are not to leave the school building during the school day. Leaving the school grounds during the school day will result in an out-of-school suspension. DPSA cadets must follow their complete schedule. There are **NO EXCEPTIONS** to this rule unless it is approved by the school staff with a parent/guardian present. Cadets will also need proper authorization to re-enter or visit any activity by reporting to the school office for approval. **Parents requesting any documents of record from the school must show proper identification and be authorized for documents to be released. Office staff will not release documents to anyone except the parent of record for enrollment.**

VISITORS

Any parent or guardian wishing to visit classes must make an appointment with the teacher and be approved by administration. Approved visitors must sign in and out and must receive a visitor pass. DPSA cadets are not allowed to have visitors accompany them to classes unless administration approves it.

VOLUNTEERS

Detroit Public Safety Academy supports parent volunteering in the classroom as well as other areas within the school. Parents or guardians wishing to volunteer are required to complete a volunteer application. A copy of the application can be obtained in the main office. Thank you for your time and commitment to the education of our cadets.

DETROIT PUBLIC SAFETY ACADEMY DRESS CODE

The school administration and teachers will continue to encourage all cadets to dress in a fashion that is appropriate for the school day. Cadets will be restricted from attending school if their attire is in violation of the uniform standards. DPSA uniform standards consist of: **DPSA polo shirt purchased from the school and navy, black, or khaki pants (no jeans, shorts, capris, yoga pants, etc.) In cases where cadets may be cold in the building, a solid, hoodless undergarment with long sleeves may be worn. The undergarment must be plain (no logos, patterns, multiple colors, etc.) and be one of the following colors: red, white, blue or black.** Enforcement begins on the first day of school. The Detroit Public Safety Academy dress code will be strictly enforced. All clothing must be neat, ironed and clean. Cadets and parents must take the dress code seriously and comply with the rule.

Physical Education Uniform:

All cadets are required to dress for Phys. Ed. Proper dress counts towards the cadet's grade for the class. Cadets are permitted to wear appropriate clothing designed for physical activity: t-shirts, sweats, hoop shorts, sneakers.

All cadets are expected to maintain a neat and clean appearance while at school. All shirts/blouses must be long enough to be tucked in; NO SAGGING PANTS

DRESS CODE FOR “DRESS DOWN” DAYS

Dress down days will be announced. Cadets should adhere to the following guidelines listed below:

1. Shorts are permitted, but they must be appropriate to the classroom environment. Shorts should be knee length.
2. Brief attire (half shirts, tube top spaghetti straps – etc.) is not permitted.
3. Pajamas, loungewear, slippers and “flip flops” are unacceptable.
4. No sagging pants.
5. Clothes with rips or holes are prohibited.
6. Cadets may not wear hats, caps, visors, sunglasses, du-rags, bandanas, combs, picks or any other type of head covering in the school building.
7. Skirts/dresses may not exceed upward more than three (3) inches above the knee. Sundresses with spaghetti straps or cut-out backs or sides are not acceptable.
8. Tight leggings may not be worn.
9. Cadets’ apparel may not be sexually suggestive; may not feature crude, violence or vulgar subjects; and may not depict drugs, alcohol, tobacco, gang affiliations, racial/ethnic slurs, or profanity.
10. If doubts exist about an item covered by the school’s dress code, the best advice would be not to wear it to school.

Final approval of apparel is at the discretion of administration

PARENT/TEACHER ORGANIZATION – (PTO)

Parents and Educators must collaborate and work together for the achievement of students.

The students are the chief reason for the existence of schools and are the chief customer for service. Parents and teachers and other school staff must be organized to effectively assist with the education of students.

Detroit Public Safety Academy supports and encourages parental involvement in the learning and achievements of students. There are a variety of activities parents can participate in to help build the educational foundation of their students.

Every parent is an automatic member of the Parent/Teacher Organization. Parents organize and conduct parental matters through the PTO Officers – President, Vice President, Secretary/Treasurer and Parliamentarian, which will be determined at the beginning of the school year. It is always advantageous to the student when parents are involved in the learning process.

FAMILY EVENTS/ACTIVITIES

Throughout the school year, Detroit Public Safety Academy will schedule family events and activities. We welcome your participation. These events/activities will be a fun way to get families involved. Involvement of DPSA cadets' families is crucial to their academic success.

SCHOOL CALENDAR

The official calendar for all school events is included in the Student & Family Handbook. Any event given in the school's name must be approved by administration. In addition, it is the responsibility of the sponsor to notify the school administration of a proposed event. A newsletter will be distributed weekly to communicate all changes to the calendar of events and other pertinent information regarding the school.

EMERGENCY INFORMATION

Every cadet must have an emergency card on file in the main office. The emergency card must contain current information including accurate telephone numbers and emergency contact information.

****If your address or telephone number changes at any time, it is the responsibility of the parent / guardian to give the necessary changes on the emergency card and with the main office.****

COMMUNICABLE DISEASES

If a child has a communicable disease such as Measles, Rubella (German measles), Mumps, Hepatitis, Scarlet fever, Strep Throat, Scabies, Pertussis (Whooping Cough), Haemophilus Influenzae type B, Encephalitis, Meningitis, and Chicken Pox, the student must stay home for the required incubation period and then may only return to school with a doctor's release form. Diseases such as Pediculosis (head lice), Pinkeye, and Ringworm require immediate doctor's attention and students may return to school upon release from their doctor indicating treatment has been received. As required by federal law, parents/guardians will be requested to have their student's blood checked for HIV, HBV, and other blood-borne pathogens when the student has bled at the school or staff members have been exposed to the blood. Any testing is subject to laws protecting confidentiality.

USE OF MEDICATIONS

In those circumstances where a cadet must take prescribed medication during the school day, the following guidelines are to be observed:

- A. Parents/guardians should determine, with their physician's counsel, whether the medication schedule can be adjusted to avoid administering medication during school hours.
- B. The Medication Request and Authorization form must be filed in the main office before the cadet will be allowed to begin taking medication during school hours.
- C. All medications must be registered in the main office.
- D. Medication that is brought to the office by a parent /guardian only, will be properly secured.
- E. Medication may not be sent to the school in a student's pocket, lunch box or other means on or about his/her person, except for emergency medications for allergies and/or reactions.

ASTHMA INHALERS

Cadets with appropriate written permission from the physician and their parent/guardian may possess and use a meter dose inhaler or dry powder inhaler to alleviate asthmatic symptoms.

STUDENT RECORDS

Detroit Public Safety Academy maintains many student records, including both directory and confidential information. Directory information can be provided upon request to any individual, other than a for profit organization, even without the written consent of a parent/guardian. Parents/guardians may refuse to allow the school board to disclose any or all of such "directory information" upon written notification to the board. For further information and instructions on how to prohibit its release, you may consult the Family Educational Rights and Privacy Act (FERPA) which can be found in the main office. Parents/guardians have the right to request that their child's directory information not be released to military recruiters without written consent. Forms for this purpose are found in the main office.

CADET VALUABLES

Cadets are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. DPSA cannot be responsible for their safe-keeping and will not be liable for loss or damage to personal valuables.

USE OF SCHOOL TELEPHONES

Office telephones are not to be used for personal calls. Except in an emergency, cadets will not be called to the office to receive a telephone call. Cadets will not be allowed to use the telephone for non-emergency situations.

FIRE AND TORNADO DRILLS

Detroit Public Safety Academy complies with all fire and safety laws and will conduct fire drills in accordance with state law. Specific instructions on how to proceed will be provided to cadets by their teachers who will be responsible for safe, prompt, and orderly evacuation of the building.

ATHLETICS

Detroit Public Safety Academy provides a variety of athletic activities in which cadets may participate, providing they meet the eligibility requirements that may apply.

DPSA CAFETERIA AND LUNCH RULES

There is a lunch area available where hot lunches are prepared and served. A Household Information Survey for free / reduced lunch will be sent to each family early in the school year. Household Information Surveys will also be available at orientation. Every parent must complete a Household Information Survey.

Hot lunches are served daily. Milk or juice is provided with lunch. The price of lunch is as follows:

Full Price	\$2.00	Reduced Lunch	\$.40
Juice	\$.25	Milk	\$.25

Parents must fill out a Household Information Survey for free or reduced lunches.

Cadets may bring a bag lunch daily. We encourage them to have a nutritional lunch. Parents may send cadets to school with lunch, but staff is not allowed to go out for cadet lunches.

****NO GLASS CONTAINERS PLEASE****

1. The lunch period is 30 minutes. Cadets must complete eating their lunches within the specified time.
2. Cadets must remain seated during the lunch period. They may talk in their classroom voices. Excessive noise will not be tolerated.
3. Cadets are to keep their eating area clean and neat.
4. Cadets who receive paid/reduced lunches must pay daily, weekly or monthly.
5. Cadets should not exchange food of any kind with anyone.
6. Lunch menus are available for review on the school website: www.detroitpsa.com.

ATTENDANCE RULES AND PROCEDURES

Listed below are the phases which will occur if your child(ren) develops a poor attendance (absence and/or tardy) pattern:

- Phase One – PowerSchool Automated Telephone System will call daily
- Phase Two – Personal telephone calls from administration
- Phase Three – Home visit from parent liaison team member
- Phase Four – Mandatory meeting with school leader
- Phase Five – Parent referred to Wayne County Prosecutor

An absence from school will be accepted when documentation is provided for the following: (1) illness, (2) death in family or (3) medical emergencies.

Parents who are excessively tardy or late dropping off their child(ren) will cause the cadets to miss valuable instructional time. In addition, cadets must make-up all missed class work. Failure to complete all required work will result in a failing grade for each given class.

Cadets must be picked up immediately after dismissal time.

Parents/guardians must attend a conference with administration after receipt of an excessive tardy or absence notice. Detroit Public Safety Academy is required by law, per the Erase Truancy Program, to report any cadet who has accumulated seven (7) absences or more during the course of the school year to the Wayne County Prosecutor's Office.

Please be mindful that your cadet's enrollment is contingent upon the following:

- Parent-School-Cadet Compact is signed and returned to the school.
- Compliance of the school-wide policy including the code of conduct.
- A re-enrollment form must be submitted during the re-enrollment period

ASSESSMENT OF EDUCATIONAL GOALS

The educational goals of Detroit Public Safety Academy will be measured by using various assessments which include but are not limited to the following:

- NWEA
- Scholastic Assessment Test (SAT), PSAT Plan, and PSAT Explore are standardized tests administered annually to respective grade levels.
- Specific measures of individual cadet achievements, which are monitored 4 times a year by report cards and every five weeks by progress reports.
- Individual cadet portfolios, personalized learning plans, journal writing, peer tutoring, student led assemblies, parent-teacher conferences and teacher made assessments.
- Cadets will be engaged in post-trip assessments, guest speaker interviews, job training, job related activities, service projects, as well as other methods to interpret learning for future use.

ACADEMIC POLICIES AND PROCEDURES

DPSA's curriculum as a 9-12 school is aligned to the state standards and the Michigan Curriculum Framework as outlined by the Common Core State Standards.

Michigan Curriculum Framework/Common Core State Standards

Michigan's 9-12 education will ensure that all students will develop their potential in order to lead productive and satisfying lives. All students will engage in challenging and purposeful learning that blends their experiences with content knowledge and real-world applications in preparation for their adult roles, which include becoming:

- *literate individuals*
- *healthy and fit people*
- *responsible family members*
- *productive workers*
- *involved citizens*
- *self-directed, lifelong learners*

The State's/Common Core framework, and the framework of the academy, is based on three tenants:

- **Rigor-** Providing an education that is challenging and accessible for all students.
- **Relevance-** Providing an education that is meaningful and unique to individual students, using their experiences to enrich learning.
- **Relationship-** Providing an education that ensures a solid connection and affinity towards learning to produce life-long learners.

Detroit Public Safety uses the following:

Common Core & MI State Standards

Building on the excellent foundation of standards states have laid, the Common Core State Standards are the first step in providing our young people with a high-quality education. It should be clear to every student, parent, and teacher what the standards of success are in every school.

Teachers, parents and community leaders have all weighed in to help create the Common Core State Standards. The standards clearly communicate what is expected of students at each grade level. This will allow our teachers to be better equipped to know exactly what they need to help students learn and establish individualized benchmarks for them. The Common Core State Standards focus on core conceptual understandings and procedures starting in the early grades, thus enabling teachers to take the time needed to teach core concepts and procedures well—and to give students the opportunity to master them.

With students, parents and teachers all on the same page and working together for shared goals, we can ensure that students make progress each year and graduate from school prepared to succeed in college and in a modern workforce.

SAT College Readiness Standards

The College Board has identified standards within the common core that prepares students for college and career readiness.

Whether you're a parent, teacher, counselor, or student, these sets of standards can help you:

- communicate widely shared learning goals and educational expectations
- relate the test scores to the types of skills needed for success in high school and beyond
- understand the increasing complexity of skills across the score ranges in English, mathematics, reading, and science.

PSAT Explore, PSAT Plan, and the WORKKEYS

PSAT Explore, PSAT Plan, and the WORKKEYS measure students' progressive development of knowledge and skills in the same academic areas from grades 9 through 12. Therefore, the scores from these three programs can help educators monitor students' academic growth over time.

The College Readiness Standards are complemented by suggested learning experiences for students wishing to further develop their knowledge and skills.

The College Readiness Standards serve as a direct link between what students have learned and what they are ready to learn next. The suggested learning experiences, in turn, provide links between the Standards in one score range and those in the next higher score range. The ideas for

progressing to the next score range demonstrate ways that information learned from standardized test results can be used to inform classroom instruction.

The College Readiness Standards are also linked to college instruction. More than 40 years of research has shown that performance on the PSAT is directly related to first-year college grade point average.

Quality Core Instruction

Detroit Public Safety Academy instructs all cadets in a high quality fashion that addresses individual learning styles, and uses research-based strategies. Instruction is provided to create a community of learners.

Assessment

PSAT 8/9 Explore

The PSAT Explore is another assessment given to 9th grade cadets. PSAT Explore is designed to help 9th graders explore a broad range of options for their future. It prepares students not only for their high school coursework but for their post-high school choices as well. PSAT Explore can serve as an independent program or as the entry point into PSAT's College and Career Readiness System.

PSAT Plan

The PSAT Plan is an assessment given to 10th grade cadets. PSAT Plan helps 10th graders build a solid foundation for future academic and career success and provides information needed to address school districts' high-priority issues. It is a comprehensive guidance resource that helps students measure their current academic development, explore career/training options, and make plans for the remaining years of high school and beyond.

SAT Exam & Workkeys

The SAT Exam is an assessment given to 11th graders and consists of three components: the SAT college entrance exam, Workkeys, and Michigan-developed assessments in mathematics, science, and social studies. The SAT is the capstone of the College and Career Readiness System. The test uses the same score scale as SAT Explore and SAT Plan, making the system an effective tool to monitor academic progress and student growth. The scores from this assessment are used by colleges as a major part of their standards for admittance. In cases where a cadet is not satisfied with his or her SAT score, he or she has the option of retaking the SAT portion multiple times, in which the highest score can be used to submit to colleges for acceptance. Workkeys is an assessment which focuses on job skills assessments in reading, mathematics, and "locating information". The final component assesses the students' proficiency in mathematics, science, and social studies according to Michigan standards.

NWEA Exam

All cadets in grades 9th thru 10th will take the NWEA standardized test given in the fall, winter and spring of the current school year. This assessment is given to assess student proficiency levels in Math and ELA.

****Detroit Public Safety Academy will provide all cadets with test preparation prior to the given assessments. It is essential for all cadets to attend school and extra training provided by DPSA regularly so that they will be best prepared for the given standardized tests.**

Tutoring

Detroit Public Safety Academy strives to meet the educational needs of all cadets. In order to do so, tutoring services will be provided by each individual classroom teacher. If cadets are given notification to attend tutoring, it is **mandatory** that they attend. If a cadet is unable to attend tutoring, the teacher should be contacted by the parent in order to better service his or her learning.

Grades & Grading Policy

Grading Scale

All cadets will be graded using the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
59-below	E

Final grades will be weighted by category. Please see the following:

Summative Assessments	60%
Formative Assessments	40%
Overall Grade	100%

Summative Assessments

Examples of summative assessments: Tests, quizzes, conferencing with students and some projects.

Formative Assessments

Examples of formative assessments: classwork, group work, homework, Do Nows, exit tickets and some projects.

Grade Changes/Discrepancies

If there is a system/computer error with a cadet's grade, a parent must see an administrator and make a formal request. The request then will be assessed and the administrator will then provide the parent with written communication of the decision. If the grade is to be changed, the administrator will make the change and provide parents with documentation. ***Teachers cannot change grades.***



PARENT-TEACHER CONFERENCES, REPORT CARDS, AND PROGRESS REPORT DATES

DPSA cadets will receive report card grades four times during the school year. Progress reports will be sent home approximately 4 weeks before each report card marking. In addition to communication via phone, email, mail etc., DPSA will hold parent-teacher conferences to keep parents informed regarding their child's academic progress. Parent-Teacher conferences are held on the day progress reports are distributed for each quarter. In the event that an individual conference (outside of school-wide conferences) is required, arrangements will be made.

HOMEWORK

The assignment of homework is expected. Although a cadet's grade will not be solely based on homework, it is vital that homework be completed in order to be successful on various assessments given by the state and teacher.

MAKE-UP WORK FOR ABSENCE

A cadet must contact the teacher regarding make-up work within three days of his/her return to class. Although the teacher must provide make-up work in the event of absences, cadets must be responsible and take the initiative to ensure all make-up work is received.

COMPUTER TECHNOLOGY AND NETWORKS

Before any student may take advantage of the DPSA's computer network, he/she and his/her parents/guardians must sign an agreement that defines the conditions under which the cadet may participate. Failure to abide by all the terms of the computer technology and network agreement may lead to termination of the cadet's computer account and possible disciplinary action.

PLAGIARISM POLICY

Honest authorship is essential at Detroit Public Safety Academy. Plagiarism is a form of cheating, lying and stealing. Plagiarism is taking ideas or writing from another and presenting them as one's own ideas. Whenever a teacher reasonably believes, based on evidence, that a cadet has plagiarized part or all of an assignment, infringed upon copyright protection, or assisted another cadet in plagiarizing, he or she will be deemed in violation and will face appropriate actions.

HONOR ROLL

After each report card marking, an honor roll will be published. Students are given recognition in the following categories:

Principal's List: A student must carry a 4.0 GPA

Honor Roll A student must carry a minimum of 3.0 GPA

CREDITS AND GRADUATION

In order to earn a high school diploma in the state of Michigan, a minimum of 22 credits must be earned. Over the course of four years, the classes taken at DPSA will add up to at least 22 credits, as required by the state of Michigan. A cadet must earn a minimum grade of "D" to earn credit for each given class. If a cadet fails a class (grade of "E"), he or she will not receive credit and would have to retake and pass that class to gain credit.

Cadets who do not earn the specified number of credits will not graduate.



DETROIT
Public Safety Academy

Parent-School-Cadet Compact
2021-2022

The purpose of the Parent-Student-School compact is to communicate a common understanding of home and school responsibilities to ensure that every student attains high standards and a quality education.

Parent Responsibility

As an active member in my child's education at Detroit Public Safety Academy, I agree to:

- ▶ Make certain that my child arrives at school on time, prepared to learn physically, mentally and emotionally.
- ▶ Make learning a priority by being a role model for life-long learning.
- ▶ Monitor my child's progress by initiating contact with the school reviewing the regular reports.
- ▶ Encourage and model responsible, respectful behavior.
- ▶ Provide a place for my child to do homework daily.
- ▶ Take advantage of school and community resources.
- ▶ Be aware of the school calendar and events.
- ▶ Be involved in my child's school by attending meetings, after school events, or volunteering.

Cadet Responsibility

As a cadet at Detroit Public Safety Academy, I agree to:

- ▶ Attend school regularly and be prepared to learn.
- ▶ Be responsible and respectful in my actions, dress and communications.
- ▶ Communicate with my parents concerning school issues.
- ▶ Be involved in decision making at school through communication with the student council representatives and contact with the appropriate school personnel.
- ▶ Be involved in extracurricular activities.
- ▶ Share safety concerns with school personnel.
- ▶ Strive for my personal best in all areas.
- ▶ Cooperate with members of my school family to make my school the best it can be.

School Responsibility

As an active partner with parents and cadets in the education of cadets in our community, the members Detroit Public Safety Academy agree to:

- ▶ Provide a physically, mentally and emotionally safe climate that is welcoming to parents and cadets.
- ▶ Come to work regularly prepared to provide an optimal educational environment.
- ▶ Provide clear and consistent expectations for academic and social behavior.
- ▶ Model responsible, respectful behavior.
- ▶ Encourage communication between staff-cadet and staff-parent.
- ▶ Use a variety of assessments of cadet learning including (but not limited to) homework, tests, and projects.
- ▶ Adjust the learning activities to ensure that every effort is made to encourage progress.
- ▶ Provide supplemental and enrichment and after-school activities.
- ▶ Welcome parents to participate in supplemental and enrichment and after-school activities.
- ▶ Notify parents of school events through both written and verbal communications.
- ▶ Inform parents of school/community resources.

I have received the handbook. I have read, agree and will adhere to the Detroit Public Safety Academy Parent-Cadet-School Compact.
Please sign on the designated line and return to the office.

Cadet: _____

Grade: _____

Parent/Guardian: _____